

# CAMP OCCOHANNOCK

*on the bay*

9403 Camp Lane Belle Haven, VA 23306  
757-442-7836 [www.ootbay.org](http://www.ootbay.org)

## Kitchen Assistant Job Description

**Reports to:** Camp Director

**Dates of Employment:** June 4 - August 9

**Position Purpose:** Kitchen Assistant is responsible to Assist Cook in preparing, serving and cleaning up for meals and snacks.

### Essential Job Functions

1. *Prepare foods in coordination with Cook and prepared menu.*
  - *Help with preparing salad bar, desserts, and other foods as assigned by cook.*
  - *Cooking, chopping, and assembling food items for meals.*
2. *Help with keeping kitchen and dining areas clean and sanitary*
  - *Help with sweeping, mopping and taking out trash*
  - *Helping sanitize counters, tables, and serving areas.*
  - *Assist with washing and putting away dishes.*

### Other Job Duties

1. *Help with emergency supervision of kids, in conjunction with camp staff.*
2. *Assist in keeping kitchen staff bathroom tidy.*
3. *Help with kitchen laundering of towels and rags.*
4. *Transporting food, supplies or items to various locations on camp.*

### Compensation

- \$2,000 for the summer season
- Room & Board on Camp during season (June 3 - August 9)
- Opportunity for off-season hours, if desired and available.

### Minimum Qualifications

- Must be 18 years of age.
- Ability to accept supervision & guidance.
- Desire to serve God & share God in a Christian environment.
- Good character & integrity.
- Adaptability, enthusiasm, sense of humor, patience and self control
- Ability to think quickly.
- Ability to work collaboratively with a team.
- Be able to lift up to 50lbs.
- Ability to stand for periods of time and work in kitchen environment.